

**McLean County Extension Board Meeting  
 May 18, 2023 Meeting Minutes 3:00 p.m.  
 McLean County Government Center, Bloomington, IL**

**Call to Order**

- The meeting was called to order by Metsker at 3:04 p.m.

McLean County Board Representatives Metsker, Rogal and Soeldner were present. County staff Dreyer and Rodriguez were present.

Extension Council Representatives Wilkins, Schumacher, and Graves were present. Extension staff Buckley, Estes and McCoy were present.

**Review/Approve Meeting Minutes**

- Soeldner motioned to approve the August 2022 minutes as presented, Schumacher seconded; all approved, motion carried.
- Due to no quorum at the April 2023 meeting, the minutes will be submitted as notes, but no vote is needed for approval.

**Discussion of FY24 Extension Budget and Programs**

- Packets were handed out with Council documents, for FY25 year to date.
- Rogal asked about matching dollars. McCoy explained that the typical state match is 65-85%, and the distribution timing of the funds changes by year.
- Extension will be at approximately a \$200k loss this year based on the numbers provided, with estimated matching funds.
- Extension’s current position vacancies, with estimated \$300k budgeted for additional salaries:
  - Business Administrative Associate
  - 4-H Educator
  - 3 Program Coordinators
- Having staff at full capacity is key to speeding down the carryover. Discussion about filing vacancies and possibility if they aren’t filled that a significant carryover might still be possible. Extension doesn’t want to be put in a position that if positions are filled, that the future levy amounts will continue to be low and then the funding for those positions hired isn’t available.
- Schumaker motions for \$150,000 levy amount for FY24. Rogal seconds the motion. Short discussion before all members agree for the committee to recommend \$150,000 levy to the full County Board. Passed unanimously.

**Next Meeting**

- Buckley will send out an email with the date/time/location of the next meeting. If the levy is approved in November, no additional meetings will be scheduled until March 2024.

**Adjourn**

Meeting adjourned at 3:44 p.m.

Respectfully submitted by Erin Estes, recorder

<b>McLean County Board Representatives</b>	
<i>Catherine Metsker</i>	P
<i>Jim Rogal</i>	P
<i>Jim Soeldner</i>	P
<b>Extension Council Representatives</b>	
<i>Paul Wilkins</i>	P
<i>Julie Schumacher</i>	P
<i>Jeff Woodard</i>	P
<i>Tera Graves</i>	A
<b>McLean County Administrative Staff</b>	
<i>Cathy Dreyer</i>	P
<i>Camille Rodrigues</i>	P
<b>McLean County Extension Staff</b>	
<i>Katie Buckley</i>	P
<i>Erin Estes</i>	P
<i>Janice McCoy</i>	P